

24 September 1957

MEMORANDUM FOR: Chief, Intelligence School

SUBJECT : Weekly Activities Report #39  
17 - 24 September

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1. Basic Management. Basic Management #37 began on Monday, 23 September with [ ] students attending. Monday afternoon the group was privileged to listen to the remarks of Mr. Lyman Kirkpatrick concerning Agency management problems as seen by top management.

The furniture for the Management Training Faculty's new quarters has been ordered, and we expect delivery late this week or early next week.

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2. Basic Supervision. On 18 September, [ ] conducted a follow-up meeting for two of the senior Basic Supervision courses conducted last spring. The guest speaker was [ ] Chief of Personnel Assignment Division, OP. He reviewed some of the planning steps involved in preparing for the competitive promotion system in the Agency, and indicated some of the factors involved in putting that system into effect.)

[ ]  
Chief, Management Training Faculty

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